

N06150-4

System name:

DoD Birth Defects Registry (December 1, 2000, 65 FR 75267).

System location:

Naval Health Research Center, Emerging Illness Division, PO Box 85122, San Diego, CA 92186-5122.

Categories of individuals covered by the system:

DoD beneficiary infants born in both military and civilian medical facilities beginning October 1, 1993, and their parents.

Categories of records in the system:

Demographic data and health data potentially related to a birth defect.

Authority for maintenance of the system:

10 U.S.C. 131, Office of the Secretary of Defense; 10 U.S.C. 136, Under Secretary of Defense for Personnel and Readiness; 10 U.S.C. 2358, Research and Development Projects; E.O. 9397 (SSN); and OASD/HA Policy for National Surveillance for Birth Defects Among Department of Defense (DoD) Health Care Beneficiaries Clinical Policy 99-006 dated November 17, 1998.

Purpose(s):

To determine those birth defects that are most common within this population; to provide information regarding increases, if any, in the incidence of specific malformations; to compare rates stratified by beneficiary status (military or dependent) and among active-duty personnel, by occupation; to identify geographical or military service-related areas of reproductive concern for cluster analysis; to identify any correlation of rates of defects with changing trends in cultural, social, and environmental factors; and to provide a data repository that future investigators and policy makers might use to study militarily important birth defects hypotheses.

Routine uses of records maintained in the system, including categories of users and the purposes of such uses:

In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 522a(b)(3) as follows:

To the Social Security Administration (SSA) for considering individual claims for benefits for which SSA is responsible.

To the Department of Veterans Affairs (DVA) for considering individual claims for benefits for which that DVA is responsible, and for use in scientific, medical and other analysis regarding reproductive outcomes research associated with military service.

To the Department of Health and Human Services, Centers for Disease Control and Prevention and state birth defect registries for use in scientific, medical and other analysis regarding reproductive outcomes research associated with military service.

The 'Blanket Routine Uses' that appear at the beginning of the Navy's compilation of systems of records notices apply to this system.

Policies and practices for storing, retrieving, accessing, retaining, and disposing of records in the system:

Storage:

Automated databases; electronic records are stored on magnetic media.

Retrievability:

Records are retrieved by military sponsor's name and Social Security Number.

Safeguards:

Access to areas where records are maintained is limited to authorized personnel. Areas are protected by access control devices during working hours and intrusion alarm devices during non-duty hours. Access to data is provided on need-to-know basis only. Access to data is controlled by password or other user code.

Retention and disposal:

Disposition pending (until NARA disposition is approved, treat as permanent). The files will be maintained at the Naval Health Research Center, Emerging Illness Division, PO Box 85122, San Diego CA 92186-5122. Any paper copies which are generated are shredded following data entry/analysis; electronic copies will be maintained permanently.

System manager(s) and address:

Policy Official: Commanding Officer, Naval Health Research Center, Box 85122, San Diego, CA 92186-5122.

Record Holder: Senior Investigator, DoD Birth Defects Registry, Naval Health Research Center, Emerging Illness Division, PO Box 85122, San Diego CA 92186-5122.

Notification procedure:

Individuals seeking to determine whether information about themselves is contained in this system should address written inquiries to the Senior Investigator, DoD Birth Defects Registry, Naval Health Research Center, Emerging Illness Division, PO Box 85122, San Diego, CA 92186-5122.

The request should contain name and Social Security Number of military sponsor to effect a search and must be signed by the individual requesting the information.

Record access procedures:

Individuals seeking access to information about themselves contained in this system should address written inquiries to the Senior Investigator, DoD Birth Defects Registry, Naval Health Research Center, Emerging Illness Division, PO Box 85122, San Diego, CA 92186-5122.

The request should contain name and Social Security Number of military sponsor to effect a search and must be signed by the individual requesting the information.

Contesting record procedures:

The Navy's rules for accessing records, and for contesting contents and appealing initial agency determinations are

published in Secretary of the Navy Instruction 5211.5; 32 CFR part 701; or may be obtained from the system manager.

Record source categories:

Composite Health Care System (CHCS); Corporate Executive Information Systems (CEIS); Defense Manpower Data Center (DMDC); Defense Enrollment Eligibility Reporting System (DEERS); Civilian Health and Medical Program of the Uniformed Services (CHAMPUS); and medical records at Naval Medical Center, San Diego.

Exemptions claimed for the system:

None.